



## City of Albuquerque Domestic Violence and Sexual Assault Commission

**Date/Time:** Monday, October 16, 2023 starting at 3:00 P.M. MST  
**Location:** City Hall, 7<sup>th</sup> Floor, Room 7092, Conference Room and [Zoom](#)  
**Contact:** Isez Roybal

### **Commission Members Present:**

Teresa Garcia, Chair  
Stacy Burleson, Co-Chair  
Chearie Alipat, NMAFC  
Jodie Jaramillo, RCCCNM  
Sara Yvonne “Bonnie” Escobar, Enlace Comunitario  
Shannon Lowry, ABQ SANE  
Jolene Holgate, CSVANW  
Amber Chavez Baker, Judge 2nd Judicial  
Victoria LeBlanc, District Attorney’s Office  
Jenny Bartos, ARC NM  
Natividad Posada, CYFD NM  
Cecily Barker, APD Deputy Chief  
Jay Ratliff, APD Deputy Commander  
Jeffery Bustamante, CABQ ACS  
Ellen Braden (Reina Martinez as proxy), CABQ HHH  
Beatriz Valencia, CABQ OEI  
Isez Roybal, CABQ Office of Mayor/Policy

### **Commission Members Absent:**

Christopher Sotelo, AFR Deputy Chief  
KC Carmona, NM Attorney Generals Office

Kate Thompson, Public Defenders Office  
Autumn Neas, BCSO Sergeant

### **City Staff Present:**

Beckham Rivera, Managing Attorney for the Office of Civil Rights  
Jennie Lusk, Assistant Director of Policy  
Ashely Romero, AFR  
Jazmen Bradford, CABQ Graphic Designer  
Denise Parras, CABQ Marketing and Innovation Manager

### **Members of the Public Present:**

**Sarah Coffey**, NM Legal Aid  
**Johnnie Trujillo**, El Puente del Socorro  
**Michèl Poindexter**, UNM Economic Development Manager  
**Patricia Lyke**, District Attorney’s Office  
**Kena Chavez Hinojos**, CABQ  
**Maria Cahuenas**, Domestic Violence Resource Center  
**Kennedy Chavez-Silver**, APD DV Coordinator  
**Kelsea Kilbride**, Victim Advocate of DVRC  
**Anastacia VanOrman**, CYFD  
**Joseph Hinkle**, NMCEH  
**David Adams**, Parnall Adams Law  
**Ashley Santos Garcia**  
**Nelly Gutierrez**  
**Alexis Rindone**

- I. Call to Order**
  - a. The meeting was called to order at 3:00 pm by Chair Teresa Garcia.
  
- II. Introductions**
  - a. Co-chair Burleson took a roll call of commission members and reviewed the Community Agreements.
    - i. Special introduction of Shannon Lowry, new voting member from ABQ SANE and Kennedy Chavez-Silver, APD's DV Coordinator
  - b. Chair Garcia read a statement on behalf of Domestic Violence Awareness Month
    - i. Statement was later that evening read at Albuquerque City Council Meeting and can be found here: <https://www.cabq.gov/domestic-violence-and-sexual-assault-commission-1/dvsac-news-stories>
  
- III. Approval of Agenda**
  - a. Member Escobar moved to approve the agenda for the October 16, 2023 meeting. The motion was seconded by Member Jaramillo. The August agenda was approved as presented. The motion was approved by a unanimous roll call vote.
  
- IV. Approval of Minutes from September 11, 2023**
  - a. Member Jaramillo entertained a motion to approve Minutes from Sep. 11, 2023 meeting. The motion was seconded by Member Escobar. The motion was approved by unanimous roll call vote.
  
- V. Review and Approve DV Awareness Month Graphics for City of Albuquerque Digital Billboards**
  - a. Chair Garcia opened discussion on the item and gave the floor to Denise Parras, Marketing and Innovation Manager with the Mayor's Office. Denise gave context that the graphics will be on a digital billboard, north on I-25, and on smaller billboards across ABQ.
  - b. The Commission gave multiple edits, including
    - i. Color change to purple to represent DV
    - ii. "Love shouldn't hurt"
    - iii. Increasing language access – Spanish, Navajo, Chinese, Vietnamese, Arabic
    - iv. Not using stock photos
    - v. Will update website to: <https://www.cabq.gov/help/domestic-violence#domestic-violence-and-sexual-assault-resources---assistance>
  - c. The Training Subcommittee stayed in the Mayor's Conference Room. The Policy and Funding Subcommittee moved to the Budget Conference Room.
  
- VI. Monthly Data Overview: 3-Month Mark**

- a. Chair Garcia opened discussion on the requested data and concerns from Commission members.
- b. Commission came to conclusion that current data format (in document) does not show, in a “meaningfully” way, aggregate data by those on the commission
  - i. 1-pager of how the DVSAC has facilitated data and demonstrated collaboration, how many referrals have used the ACS 100k, finding value in the stories of survivors, response rate by area, etc.
  - ii. Member Roybal will look into other reporting avenues for the data being collected (that will serve as a powerful story telling tool and data-based interactive maps).

**VII. Subcommittee Updates: Training and Policy/Funding**

- a. The Training Subcommittee of the DV/SA Commission is responsible for developing and implementing comprehensive training programs aimed at raising awareness, educating stakeholders, and data centered approaches to promote effective responses to domestic violence and sexual assault within the community.
  - i. Member Escobar (Chair of Training Subcommittee) gave the below updates:
    - 1. Insightful discussion on requirements to be a law enforcement officer (670 training hours = 40 hours dedicated to DV abuse + 20 hours dedicated to SA)
    - 2. Experts have the ability train law enforcement relative to SA and/or DV by creating seminars. Would need to submit to State and turnaround time is typically 3-days.
  - ii. Training Subcommittee will meet on the 4<sup>th</sup> Monday of the Month from 3-4 PM, October 23, 2023.
- b. The Policy and Funding Subcommittee of the DV/SA Commission is responsible for developing and advocating for policies, legislation, and funding initiatives that address domestic violence and sexual assault, promote survivor-centered approaches, and enhance the effectiveness of support services.
  - i. Policy subcommittee gave the below updates:
    - 1. DVAM planning and messaging, public awareness campaign and collaborating with key stakeholders
    - 2. Finalizing the hotel client agreement form that will be used for hotel/motel vouchers with the 100k Fund managed by ACS. This agreement will be reviewed and voted on today.
  - ii. Policy and Funding Subcommittee will meet on the 4<sup>th</sup> Wednesday of the Month from 8:30 – 9:30 AM, October 25, 2023.

**VIII. Review and Approve Hotel Client Agreement Form**

- a. Chair Garcia opened discussion on the Hotel Client Agreement Form. The Commission discussed at length:

- i. Extended stays (extenuating circumstances for more than 5 days)
  - ii. Costs (city-incurring costs)
  - iii. Safety concerns (for advocates)
  - iv. Relo-share
  - v. House-keeping
  - vi. Permeant housing (inviting county)
  - vii. Outlining process from initial contact (ACS Monday meeting)
- b. Member Escobar moved to approve the Temporary Emergency Housing Support – Hotel Stay Client Expectations and Agreement Form, as amended.**
- i. After motion, Commission members had extensive discussion on safety and workload/cases on service providers:
    - 1. Possibility to have ACS responder to scenes (limited)
    - 2. PD accompaniment for safety concerns; Periodic watches in parking lot
  - ii. **Member Alipat seconded Member Escobar’s motion to approve. The motion was approved by a unanimous roll call vote.**
    - 1. **Next step: Agreement should be signed week of 10/16 with Ramada. ACS will then need clear with Legal on boundaries with these funds.**

**IX. Continuing Conversation and Vote on \$100,000 Fund**

- a. Chair Garcia opened discussion on allocation of 100k funds, including hotel/motel vouchers (previous funds have been spent on rideshare, utility assistance, mortgage assistance etc.)
  - i. Opportunity to reach out to CVRC to create a formal agreement for medical payments and make them aware that this fund has been created – how would this fund interact with CVRC since it is last resort/accent 100k fund.
  - ii. Possibility to request reoccurring funding from Albuquerque city council
- b. Given situational needs per client, Commission agreed that ACS be the manager and of hotel funds to use at their discretion. ACS committed to report on a monthly basis in November and December.

**X. Public Comment**

- a. New brochures from Enlace, English/Spanish = outlines services
- b. Next month: Native American heritage month, MIMM
- c. Laundry love ABQ for laundry services on 11/7
- d. FAC candlelight service on October 23 at 10:30am for victims
- e. NMAFC hiring another Chinese case manager
- f. RCCCNM celebrating 50th this Saturday
- g. Women in leadership

**XI. Future Actions and Next Meeting**

- a. Next Meeting: November 13, 2023 at 3pm MST.
- b. Isez Roybal to send out Meeting Minutes via email to Commission Members.
- c. Teresa Garcia and Stacy Burleson to send out additional and/or supplemental documents, upcoming agenda items, etc.
- d. Additional updates will be circulated via email.

**XII. Adjournment – Thank you**

- e. Meeting adjourned at 5:04 p.m. by Teresa Garcia, Chair.